

<b>CONSTITUTION AND ETHICS COMMITTEE</b>	AGENDA ITEM No. 11
<b>8 FEBRUARY 2021</b>	<b>PUBLIC REPORT</b>

Report of:	Fiona McMillan, Director Law and Governance and Monitoring Officer		
Cabinet Member(s) responsible:	Councillor David Seaton, Cabinet Member Finance		
Contact Officer(s):	Dan Kalley, Senior Democratic Services Officer	Tel. 296334	

<b>WORK PROGRAMME, FUTURE DATES AND MEMBER ISSUES</b>
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<b>R E C O M M E N D A T I O N S</b>	
<b>FROM:</b> Fiona McMillan, Director of Law and Governance and Monitoring Officer	<b>Deadline date:</b> N/A
<p>It is recommended that the Constitution and Ethics Committee</p> <p>1. Notes and agrees the Work Programme with any additional items or suggestions to be included</p>	

**1. ORIGIN OF REPORT**

1.1 This is a standard report to the Constitution and Ethics Committee which forms part of its agreed work programme. This report provides details of the Draft Work Programme for the following municipal year as it stands.

**2. PURPOSE AND REASON FOR REPORT**

2.1 The programme can be refreshed throughout the year in consultation with the senior officer and the Committee membership to ensure that it remains relevant and up to date. In addition, any delays in reporting issues are recorded so that they do not drop off the committee agenda.

2.2 This is also an opportunity for Members of the Committee to raise any issues of concern under the Committee's terms of reference for discussion or addition to the work programme.

**3. TIMESCALES**

Is this a Major Policy Item/Statutory Plan?	<b>NO</b>	If yes, date for Cabinet meeting	<b>N/A</b>
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**4. IMPLICATIONS**

**Financial Implications**

4.1 There are none.

## **Legal Implications**

4.2 There are none.

## **Equalities Implications**

4.3 There are none.

## **5. APPENDICES**

5.1 Appendix A - Work Programme 2020/21.

## APPENDIX A

DATE: 8 FEBRUARY 2021			
		Section / Lead	Description
	Review urgent decision wording in constitution	Fiona McMillan Legal	To review the wording of urgency in the Council constitution
	LGA model code of conduct and Review of Council code of conduct	Fiona McMillan Legal	To review and comment on the LGA model code of conduct at this stage before further guidance is released.
	Conducting Task and Finish and Working Groups in Public	Fiona McMillan/Paulina Ford	Following recommendation from Full Council to look at the feasibility of holding task and finish groups in public and recommendations back to Council
	Motions and additional Council meetings	Fiona McMillan/Pippa Turvey	Following recommendation from Full Council to look at how motions are debated and additional Council meetings.
	<b>INFORMATION AND OTHER ITEMS</b>		
	Dispensations Issues	Fiona McMillan Legal	To receive an update on the use of dispensations.
	Update on National Issues	Fiona McMillan Legal	To receive a report on any issues of national importance
	Report on Code of Conduct Issues	Fiona McMillan	To receive an update as to any code of conduct cases
	Work Programme 2020 / 2021	Democratic Services Dan Kalley	

**DATES: TBC**

		<b>Section / Lead</b>	<b>Description</b>
	Member Officer Protocol	Fiona McMillan Legal	To review at future date.
	Model code of conduct and social media policy	Fiona McMillan	Once guidance issued to review again the Council's code of conduct
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	Work Programme 2021 / 2022	Democratic Services Dan Kalley	